



# **RANJAN POLYSTERS LIMITED**

## **FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS**

This Familiarization Programme for Independent Directors of Ranjan Polysters Limited (“**the Company**”) has been adopted by the Board of Directors pursuant to Regulation 25(7) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Schedule IV to the Companies Act, 2013.

### **1. PURPOSE AND OBJECTIVE**

To provide insights into the Company to enable the Independent Directors to understand the Company’s business in depth that would facilitate their active participation in managing the Company.

### **2. FAMILIARIZATION PROCESS**

(a) All the Independent Directors are made aware of their roles and responsibilities at the time of appointment through a formal letter of appointment, which also stipulates various terms and conditions of their engagement.

(b) The Company will through its executive directors / senior managerial personnel conduct programmes / presentations periodically to familiarize the Independent Directors with the strategy, operations and functions of the Company. All the Independent Directors are provided an overview of the following:

- Updates on business model, nature of industry, operations and financial performance of the Company
- Updates on significant developments in the Company
- Policies of the Company on vigil mechanism, related party transactions, risk management etc.
- Update on significant amendments in corporate and other laws and its impact on the Company

### **3. DISCLOSURE OF THE PROGRAMME**

This Policy shall be uploaded on the Company’s website for public information and a web link for the same will also be provided in the Corporate Governance Section of the Annual Report of the Company.

Details of familiarization programmes imparted to independent directors, including the following details, will also be disclosed on the website of the Company:

- (a) Number of programmes attended by independent directors (during the year and on a cumulative basis till date)
- (b) Number of hours spent by independent directors in such programmes (during the year and on cumulative basis till date)
- (c) Other relevant details

#### **4. REVIEW OF THE PROGRAMME**

The Board may review the Programme from time to time and make such revisions as may be required.

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**Effective Date: 28<sup>th</sup>, May 2025**

**RANJAN POLYESTERS LIMITED**

**DETAILS OF FAMILIARIZATION PROGRAMMES IMPARTED TO INDEPENDENT DIRECTORS**

The Independent Directors were apprised with the following:

- Various Codes and Policies of the Company.
- Presentations were made by the Chairman, Managing Director and CFO to familiarize the Directors about the industry scenario, competitive environment, regulatory framework, systems, procedures, products and overall operational systems of the Company.
- Various amendments in the Corporate Laws like The Companies Act, 2013, SEBI (LODR), 2015, SEBI (SAST), 2011, SEBI (PIT), 2015 etc.
- Acquaint with Code of Conduct for Insider Trading, Code of Fair Disclosures and Conduct, Policy to deal with leak of UPSI and Internal Control Mechanism made under the provisions of SEBI (PIT), 2015.

As per SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the details of the familiarization programmes imparted to Independent Directors for the financial year 2025-26 are given below:

S No.	Name of Independent Director	No. of programme conducted during the financial year 2025-26	No. of programme attended during the financial year 2025-26	No. of programme attended on cumulative basis during the financial year 2025-26	No. of hours spent in programmes for the financial year 2025-26	No. of hours spent in programmes on cumulative basis till date
1.	Ms. Shubhangi Janifer	One	One	One	1 Hour	1:00 Hours
2.	Ms. Kirti Agarwal	One	One	One	1 Hour	1:00 Hours

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